



**Project Information**

Project Title:

Project Leader:

Phone:

E-mail:

Address:

City:

State:

Zip:

**Mini-Grant Application Questions**

1) Who is the intended audience and what do you believe the target audience already knows about this topic?

2) After participating in the proposed activity, what do you hope the target audience will learn and do differently as a result of this project?

3) How will this mini-grant contribute to the target audience's professional development? **(Mark all that apply)**

- Educational programming
- How will this mini grant contribute to the target audience's professional development?
- Engagement (facilitate opportunities, resources and cooperation of individuals and communities)
- Information and Education Delivery (mastery of communication skills)
- Interpersonal Relations
- Leadership
- Organizational Management
- Subject Matter (knowledge, technical proficiency)
- Ability to include diverse groups in planning and program development

Other:

4) How do you anticipate the target audience will share this information with their audiences? **(Mark all that apply)**

- answer client questions
- develop new contacts and partners for work
- incorporate new ideas and information into regular programming
- develop special programming on this topic
- use in newsletters and/or newspaper columns/radio shows
- develop new contacts and partners for work
- incorporate new ideas and information into regular programming
- develop special programming on this topic
- use in newsletters and/or newspaper columns/radio shows

Other:

5) Estimate the number of anticipated attendees in the following categories (please track for event):

	<b># of attendees</b>
Cooperative Extension Service Field Staff (Educators/Agents)	_____
Cooperative Extension Specialist/State Staff	_____
Other University/College	_____
Agriculture Consultants/For-Profit	_____
Non-Profit/Non-Governmental Organizations	_____
Farmers/Ranchers	_____
State/Federal/Tribal Agencies	_____
NRCS	_____
Other	_____

If part of the project involves guest speakers, please provide a brief biographical paragraph for each speaker. Include honorarium and travel expenses in budget and budget narrative.

**Project Narrative** to include:

\*Background \*Stakeholder \_\_involvement

\*Expected \_\_outcomes

\*Approach, \_\_method and \_\_activities

\*Evaluation \_\_methods

**Budget Details**

NCR-SARE Mini-Grant Funds Requested:

Total Project Budget

Travel

Operating/Supplies

Other

Total

Matching Funds Source(s):

Matching Funds Amount:

Use of SARE funds to purchase food or equipment is very restrictive.

**Budget Narrative:** Account for how SARE mini-grant funds will be used. Include description of how mini-grant funds will contribute to the project.